

Corrales Community Library Online Catalog

Web address: <https://corrales.biblionix.com>

(type this into your browser [Internet Explorer, Firefox, Safari, Chrome])

OR

Search Corrales library catalog in Google or Yahoo! and click on “Catalog -- Corrales Community Library” in the search results.

Parts of the Online Catalog

The screenshot shows the homepage of the Corrales Community Library Online Catalog. At the top, there is a search bar with the text "Find: Enter Your Search Here!" and a "GO!" button. To the right of the search bar is a login section with the text "Log in to your account: To manage reserves, renewals," and fields for "Card Number" and "Phone Number or Password". Below the search bar is a "Welcome to the Corrales Community Library Catalog!" message. A row of book covers is displayed, including "FIRST SNOW", "The Journey", "A MAN CALLED OVE", "Pete the Cat", "Voices", "Film It!", "WEIRD BLUE CHICKEN", "THE SUN IS ALSO A STAR", and "LOVE IN THE SNOW". Below the book covers is a message: "OverDrive eBooks and eAudiobooks available NOW! Log into your account and start downloading your favorite titles." Below this message is a link to the library website: "Library website: [corraleslibrary](http://corraleslibrary.org)". At the bottom, there are two sections: "Electronic Resources" and "What's Hot". The "Electronic Resources" section lists "The Solar System" and "Consumer Health Info Toolkit". The "What's Hot" section lists "Corrales Community Reader Program - Children", "Magazine", and "Corrales Community Reader Program - Adult".

- 1 Search the catalog:** Click on “Enter Your Search Here!” to type in your search terms. (see page 2)
- 2 Log in to you account:** Type in your information to reserve and renew items (see page 3).

- 3 See what’s new:** The images moving on the screen represent new books, movies, etc. Click on an image to see more information.
- 4 What’s Hot:** See what’s being checked out, browse recently added books, DVDs, & audiobooks, and see our curated Booklists.

Questions? Call 897-0733 or email info@corraleslibrary.org

I found the catalog. How do I search for books, DVDs, etc.?

1. Click on “Enter Your Search Here!” in the upper left corner.
2. Type in your search terms.
3. Hit “Enter” or Click “GO!”

Example keyword searches:

I’m looking for:

DVDs based on books by John Grisham
 The Lord of the Rings series
 Arroyos in New Mexico

I could type:

grisham dvd
 "lord of the rings"
 arroyo new mexico

Understanding Search Results:

The screenshot shows a search interface with a search bar containing 'me before you'. Below the search bar, there are options for 'Title Starts With', 'GO!', and 'CLEAR'. On the right, there is a login section with fields for 'Card Number' and 'Phone Number or Password', and buttons for 'LOGIN' and 'CANCEL'. Below the search bar, there are links for 'Help' and 'More Search Options'. A circled '1' points to the 'More Search Options' link.

Below the search bar, there is a section for 'Title starts with: me before you' and 'Previous Searches'. The 'Title starts with' section shows 'Results: 3 matches' and a link to 'Search Other Libraries'. The 'Previous Searches' section shows 'Bibliographic Identifier (loose): 272583622 — 3 results' and 'Keyword: me before you — 110 results'.

A circled '2' points to the 'Search Other Libraries' link. Below this is a table of search results with columns: Cover, Location, Label, Title, Author, In, Total, and ©Date. The table has four rows. The first row is highlighted in green and has a circled '3' next to the 'Label' column and a circled '4' next to the 'Author' column. The second row is highlighted in red. The third row is highlighted in green. The fourth row is highlighted in red.

Cover	Location	Label	Title	Author	In	Total	©Date
	Adult Section	DVD MEB	DVD: Me before you		1	2	2016
	Fiction Section	MOY	Me before you	Moyes, Jojo,	1	1	2012
	Young Adult Room	YA DVD MEB	DVD: Me before you		1	2	2016
	Internet	_OverDrive	OverDrive eBook: Me Before You	Moyes, Jojo,	0	1	2012

Below the table, there is a link to 'Search Other Libraries'.

1 See your search and change your search if you have too many/ too few results. (see page 4)

2 View the results: Click on the words in the blue bar to change their order (click “Location” to order by age/section).

3 Browse each result. Check the title/author to make sure it’s the right item and format. Click on the title to read more.

4 See if it’s on the shelf: Items in green are available. Items in red can be reserved. You can see how many are “In” and how many we have in “Total.”

How do I log into my account?

1. Type in your patron number (found on the back of your card).
2. Type in your phone number.*
3. Click “Log In” or Hit “Enter.”

*Your account is automatically set with the phone number(s) you gave to the library. You have the option to change it to a password once logged in.

What can I do with my account?

- Place items on reserve to be picked up.
- Renew items online to extend the due date.
- Change your contact information and notification preferences.
- Bookmark items to find later.
- See your checkout history.

How to Reserve a Book, DVD, Audiobook, etc.:

The screenshot shows a library website interface. At the top, there is a search bar with the text 'me before you' and a dropdown menu set to 'Title Starts With'. There are 'GO!' and 'CLEAR' buttons. On the right, it says 'Logged in as PAT13697' with 'MY ACCOUNT' and 'LOG OUT' buttons. Below the search bar, there are links for 'Help' and 'More Search Options'. The search results section shows 'Title starts with: me before you' and 'Results: 3 matches'. There is a link to 'Search Other Libraries'. A table lists search results with columns: Cover, Location, Label, Title, Author, In, Total, and ©Date. The first result is 'DVD MEB' with the title 'DVD: Me before you'. Below the table, there is a 'Reserve this item' button circled in orange with the number 3. Other buttons include 'Bookmark this item', 'Print record', 'Save record', and 'Permalink'. Below the buttons, there is a description for 'Me before you' with details about the production and medium (DVD).

- 1 Log into your account.
- 2 Click on item to open description.
- 3 Click on “Reserve this Item.”
- 4 OR: Call the library at 897-0733

Questions? Call 897-0733 or email info@corraleslibrary.org

How to Renew an Item Online:

Find: Enter Your Search Here! Search All Fields

Logged in as PAT13697

Help More Search Options

My Library Account

Account Info Notifications **Items Out / Renewals** Reserves / Requests Bookmarks History

Welcome, [redacted]! (not you? [Click here](#))

7 items currently out.

No overdue items are renewable.

Title	Author	Out	Due	
Music CD: 3 feet high and rising	De La Soul (Musical group)	12/5/2016	1/18/2017	Not renewable.
Absolutely on music: conversations	Ozawa, Seiji, (1935-)	1/9/2017	1/23/2017	Not renewable.
DVD: The night manager		1/19/2017	1/24/2017	<input type="button" value="Renew"/>
Audiobook: Hillbilly elegy: a memoir of a family and culture in crisis	Vance, J. D.,	1/12/2017	2/2/2017	Not renewable.
Riders of the purple sage	Grey, Zane	12/21/2016	2/2/2017	Not renewable.
My brilliant friend	Ferrante, Elena.	12/22/2016	2/6/2017	Not renewable.
A man called Ove: a novel	Backman, Fredrik, (1981-)	1/23/2017	2/13/2017	<input type="button" value="Renew"/>

1 Log in and click "My Account."

3 Click here to renew all items.*

2 Click on "Items Out/Renewals."

4 Click in this column to renew each one.

*Items may not be renewable if a) someone has them on reserve or b) if they reach their renewal limit. Call the library at 897-0733 if you need to keep an item longer.

Advanced Searching Options

Too many search results? Click on "Search All Fields" to change:

Title Starts With will search from the beginning of the title.

Title Phrase will search titles that contain the word(s).

The above require you to know (and type) the exact title. 'To Kill a Mockingbird' will have results, but "To Kill a Mocking Bird" will not.

Search by Author by typing his/her name.

Search based on topic using Subject.

Note: Subjects are determined by the Library of Congress and may not be the same words you may use. Also, not every one may be in the item's record.

Your search is automatically set to Search All Fields.

It will pull up the most results, using your keywords to search titles, authors, subjects, etc., just like Google or Yahoo!