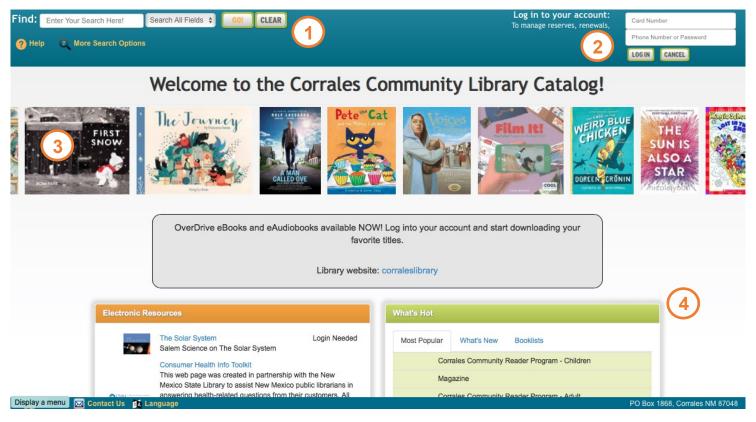# Corrales Community Library Online Catalog

Web address: https://corrales.biblionix.com
(type this into your browser [Internet Explorer, Firefox, Safari, Chrome])

OR

Search Corrales library catalog in Google or Yahoo! and click on
"Catalog -- Corrales Community Library" in the search results.

Parts of the Online Catalog

1 Search the catalog: Click on "Enter Your Search Here!" to type in your search terms. (see page 2)

2 Log in to you account: Type in your information to reserve and renew items (see page 3).

3 See what's new: The images moving on the screen represent new books, movies, etc. Click on an image to see more information.

4 What's Hot: See what's being checked out, browse recently added books, DVDs, & audiobooks, and see our curated Booklists.

Questions? Call 897-0733 or email info@corraleslibrary.org

I found the catalog. How do I search for books, DVDs, etc.?

1. Click on "Enter Your Search Here!" in the upper left corner.
2. Type in your search terms.
3. Hit "Enter" or Click "GO!"
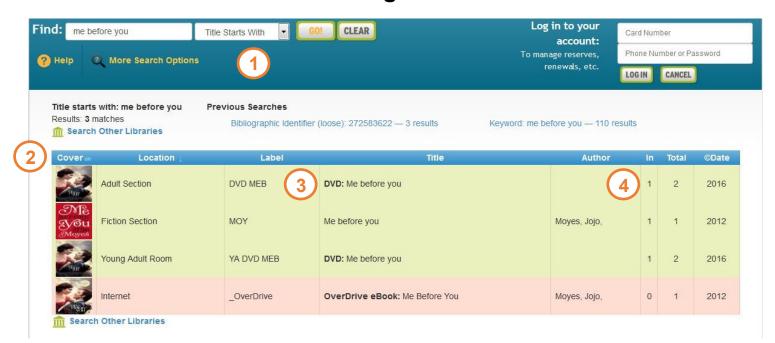
Example keyword searches:

I'm looking for:	I could type:
DVDs based on books by John Grisham	grisham dvd
The Lord of the Rings series	"lord of the rings"
Arroyos in New Mexico	arroyo new mexico

Understanding Search Results:

Cover on	Location ↓	Label	Title	Author	In	Total	©Date
	Adult Section	DVD MEB	DVD: Me before you		1	2	2016
	Fiction Section	MOY	Me before you	Moyes, Jojo,	1	1	2012
	Young Adult Room	YA DVD MEB	DVD: Me before you		1	2	2016
	Internet	_OverDrive	OverDrive eBook: Me Before You	Moyes, Jojo,	0	1	2012

1 **See your search** and change your search if you have too many/too few results. (see page 4)

2 **View the results:** Click on the words in the blue bar to change their order (click "Location" to order by age/section).

3 **Browse each result.** Check the title/author to make sure it's the right item and format. Click on the title to read more.

4 **See if it's on the shelf:** Items in green are available. Items in red can be reserved. You can see how many are "In" and how many we have in "Total."
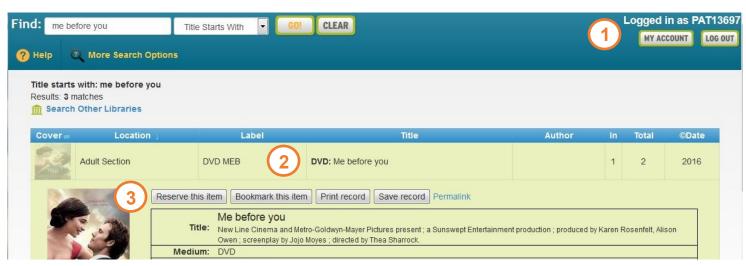
Questions? Call 897-0733 or email info@corraleslibrary.org

How do I log into my account?

1. Type in your patron number (found on the back of your card).
2. Type in your phone number.*
3. Click "Log In" or Hit "Enter."

*Your account is automatically set with the phone number(s) you gave to the library. You have the option to change it to a password once logged in.
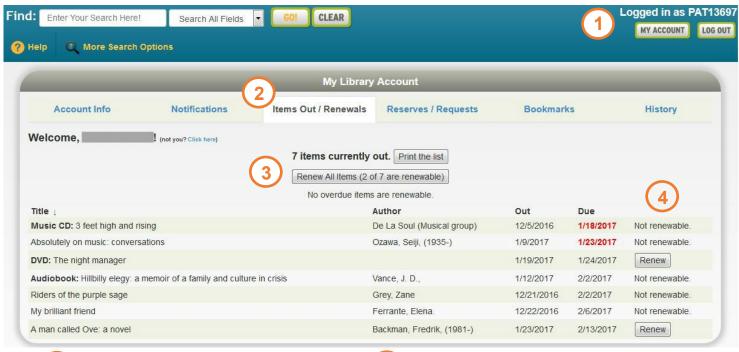
What can I do with my account?

- Place items on reserve to be picked up.
- Renew items online to extend the due date.
- Change your contact information and notification preferences.
- Bookmark items to find later.
- See your checkout history.

How to Reserve a Book, DVD, Audiobook, etc.:

① Log into your account.
② Click on item to open description.
③ Click on "Reserve this Item."
④ OR: Call the library at 897-0733

Questions? Call 897-0733 or email info@corraleslibrary.org

How to Renew an Item Online:

1. Log in and click "My Account."
2. Click on "Items Out/Renewals."
3. Click here to renew all items.*
4. Click in this column to renew each one.

*Items may not be renewable if a) someone has them on reserve or b) if they reach their renewal limit. Call the library at 897-0733 if you need to keep an item longer.

Advanced Searching Options

Too many search results? Click on "Search All Fields" to change:

Title Starts With will search from the beginning of the title.
Title Phrase will search titles that contain the word(s).

The above require you to know (and type) the exact title. 'To Kill a Mockingbird" will have results, but "To Kill a Mocking Bird" will not.

Search by Author by typing his/her name.

Search based on topic using Subject.
        Note: Subjects are determined by the Library of Congress and may not be the same words you may use. Also, not every one may be in the item's record.

Your search is automatically set to Search All Fields.

It will pull up the most results, using your keywords to search titles, authors, subjects, etc., just like Google or Yahoo!.

Questions? Call 897-0733 or email info@corraleslibrary.org